



**RFP-2025-23**  
**ANNEXURE 1 - TECHNICAL PROPOSAL**

**CONSULTANT:** \_\_\_\_\_

**SECTION A:**

**TECHNICAL:**

**1. *Please describe your technical understanding of this assignment (200 words)***

**2. *Describe any services your firm offers that may distinguish it from others or any unique qualifications of your firm to provide auditing services to the Organization. (400 words)***



**3. Please describe your approach and techniques for development of internal Audit Plan to ensure a robust and quality output? (300 words)**

**4. What challenges would you anticipate for this assignment and how do you propose to mitigate them? (150 words)**

**5. How do you intend to monitor and evaluate your implementation of this assignment? (150 words)**



6. **State at least two (2) relevant client references who you have undertaken a similar assignment for. Preferably for international/non-profit organization, government and/or financial entities. Provide contact details (email and/or phone number)**
7. **Detail the composition of the audit team, including roles and responsibilities for this assignment, and also the qualifications and experience of team members.**
8. **Please provide with the followings: [Disclaimer: AFI has the right to disqualify applicant who do not comply to the submission requirements]**
- (i) **Updated CV and Profile of partners with required skills and experience listed in the TOR.**  Attached
  - (ii) **Work Plan (Timeline and LOE)**  Attached
  - (iii) **Latest Audit Financials.**  Attached
  - (iv) **Auditor Firm Registration.**  Attached
  - (v) **List of clients.**  Attached
  - (vi) **List of IA assignments.**  Attached
  - (vii) **Sample of audit reports produced**  Attached
  - (viii) **Transmittal Letter (covering all element in 12.1(a) - pg.8 of RFP)**  Attached
  - (viii) **Conflict of Interest Disclosure Form**  Attached
  - (x) **Firm's code of Conduct (for AFI's review)**  Attached



***9. Please provide any other information that would help us in better evaluating and assessing your skills and qualification for this application.***